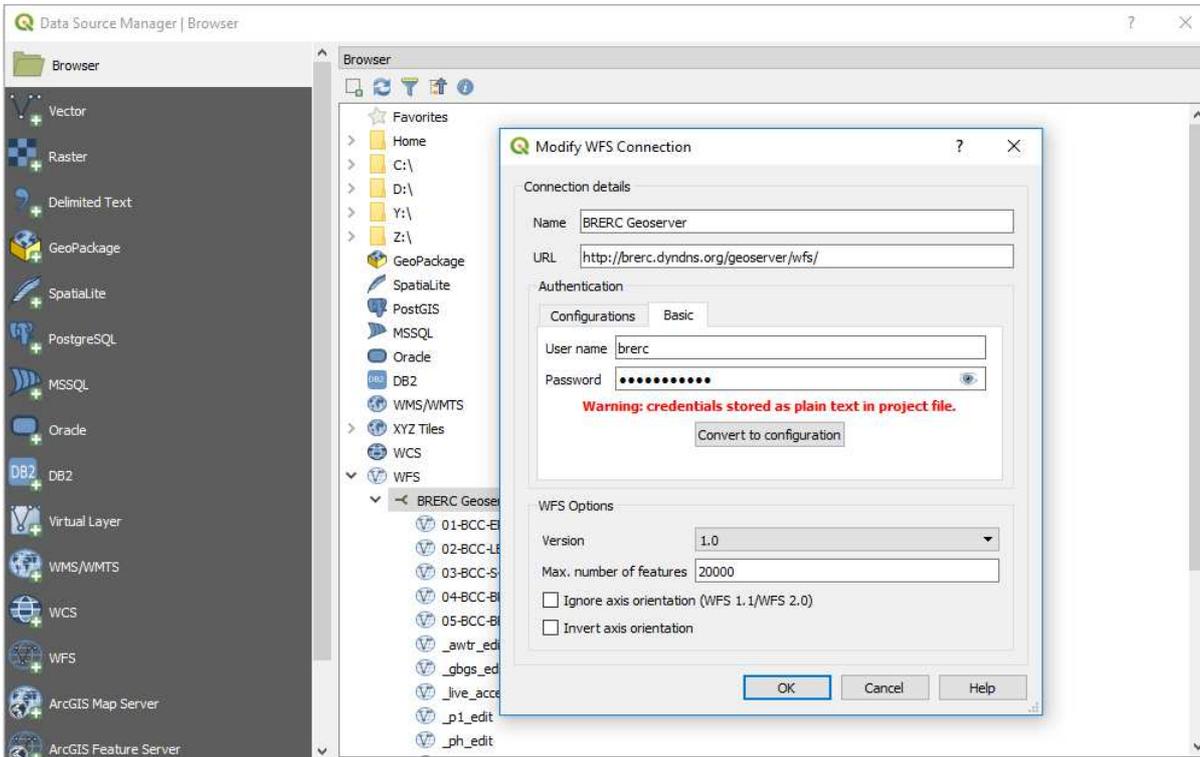


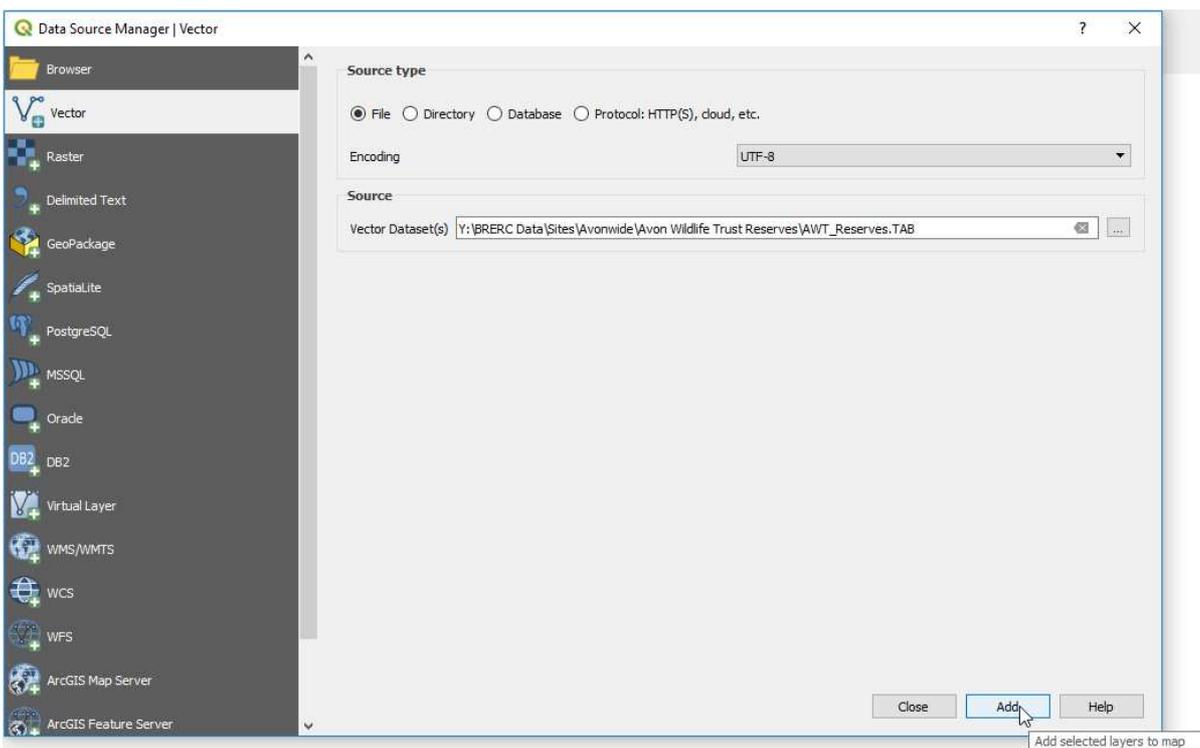
1. Layer -> Data Source Manager

Create a new WFS connection as per the screenshot below, with the username and password provided to you by BRERC.

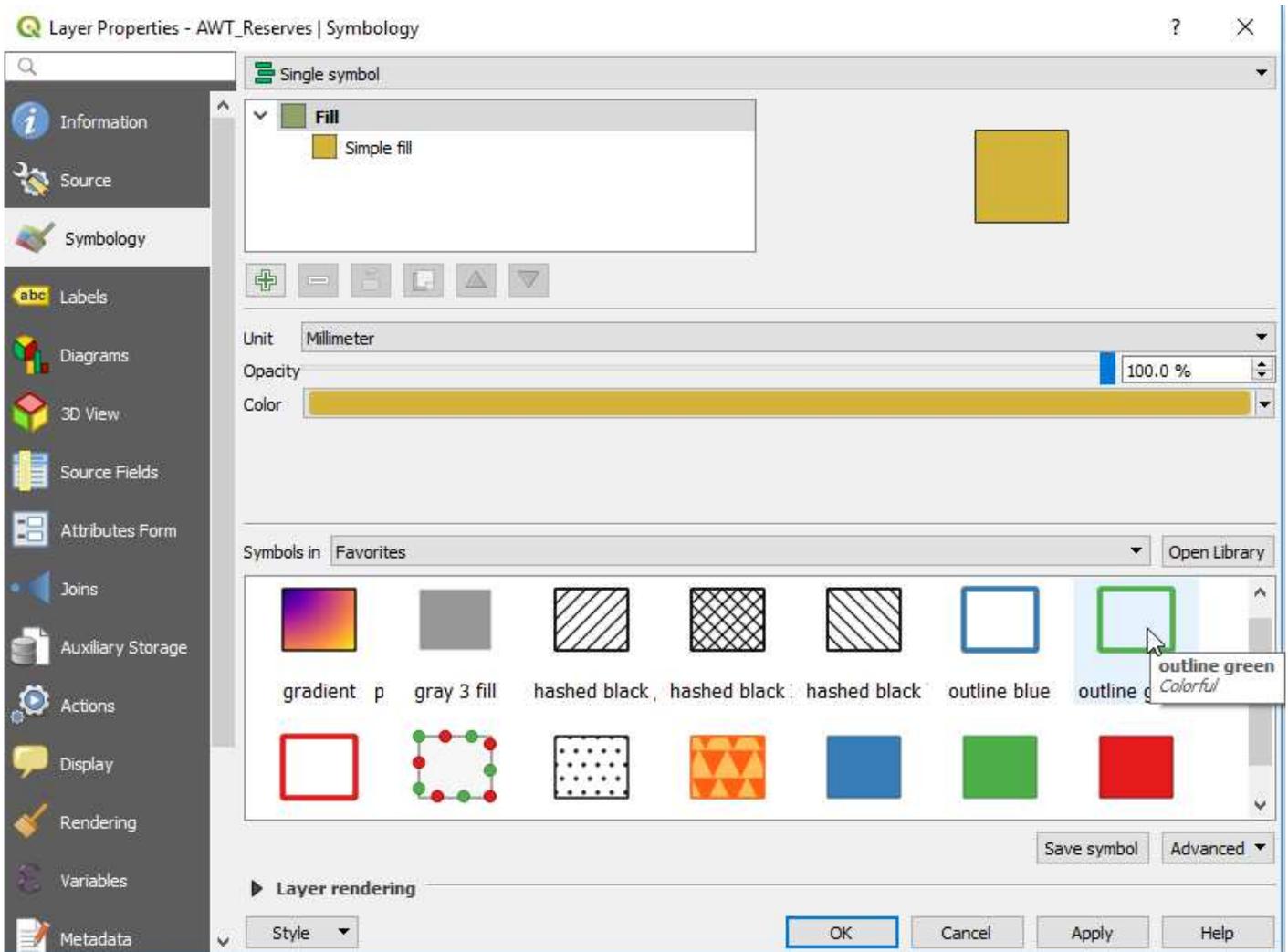
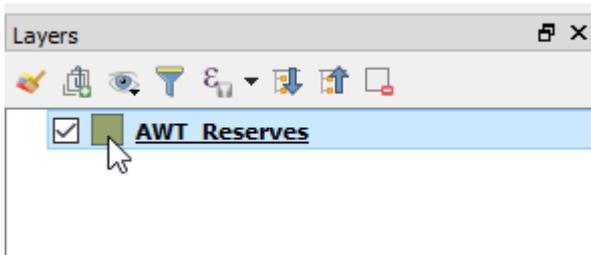


2. Layer -> Add layer -> Add Vector Layer

Navigate to your layer for the boundary data you wish to query against. Open it, as per the screenshot below. Close the Data Source manager Window when done.



3. **Double click on the coloured box** as shown below to change the layer properties so the site shows boundaries only (no fill)



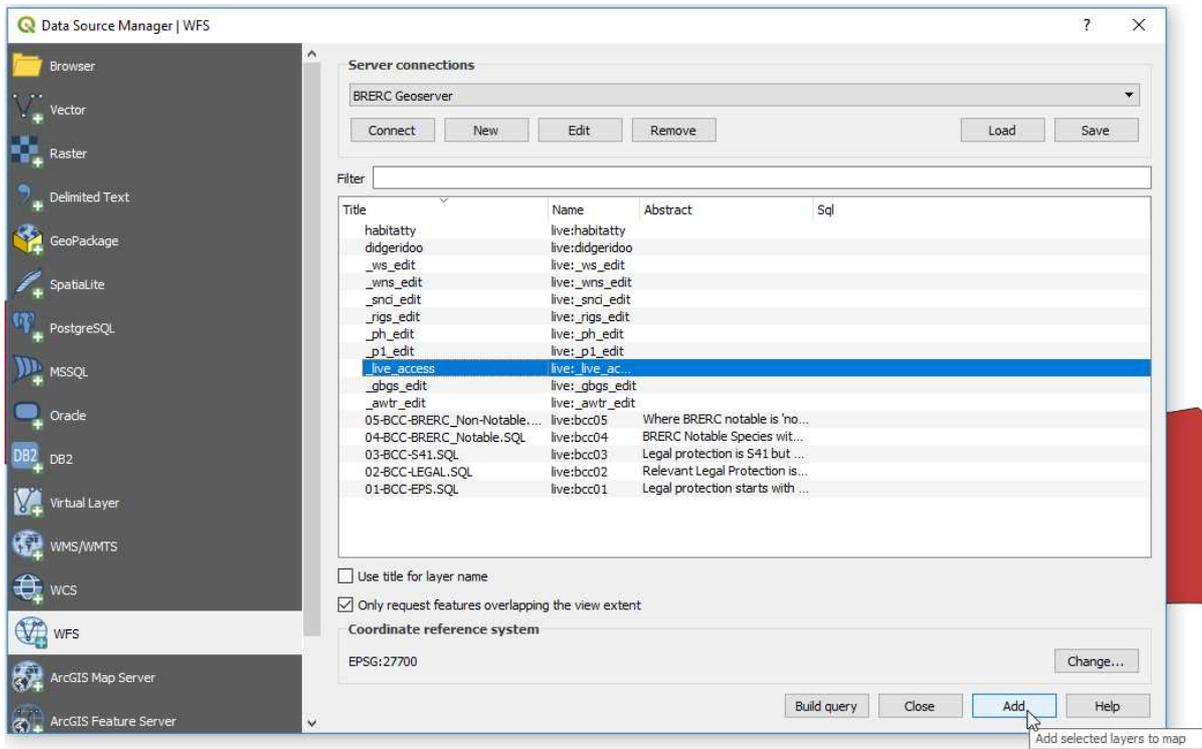
Zoom into your desired site so the boundaries fill the screen

4. **Layer -> Data Source Manager.** Click WFS on left hand side. Press **Connect** to BRERC Geoserver.

Select **_live_access** from list of data

Ensure 'Only request features overlapping the view extent' is ticked.

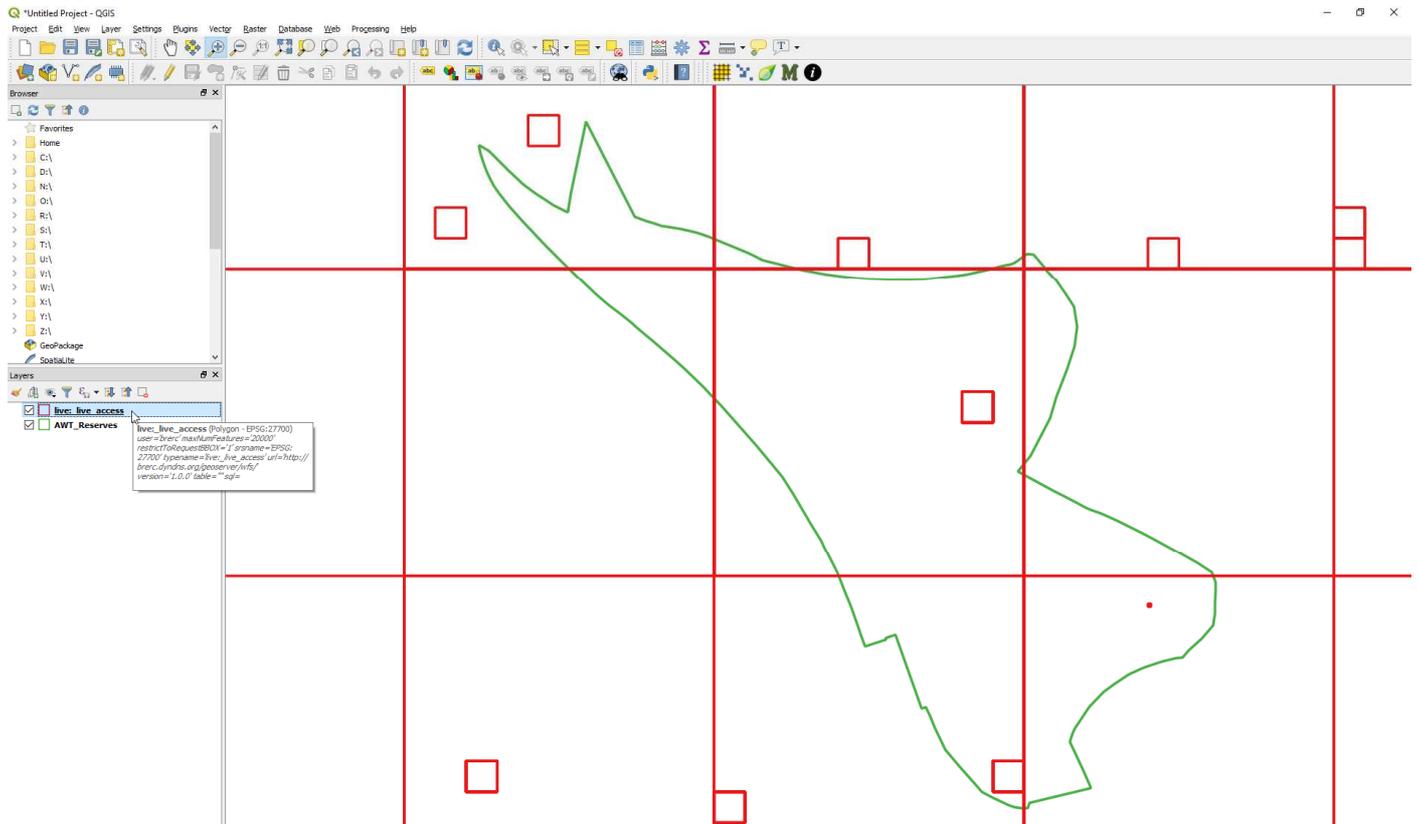
Click 'Add' button once and WAIT! (It looks like nothing is happening)



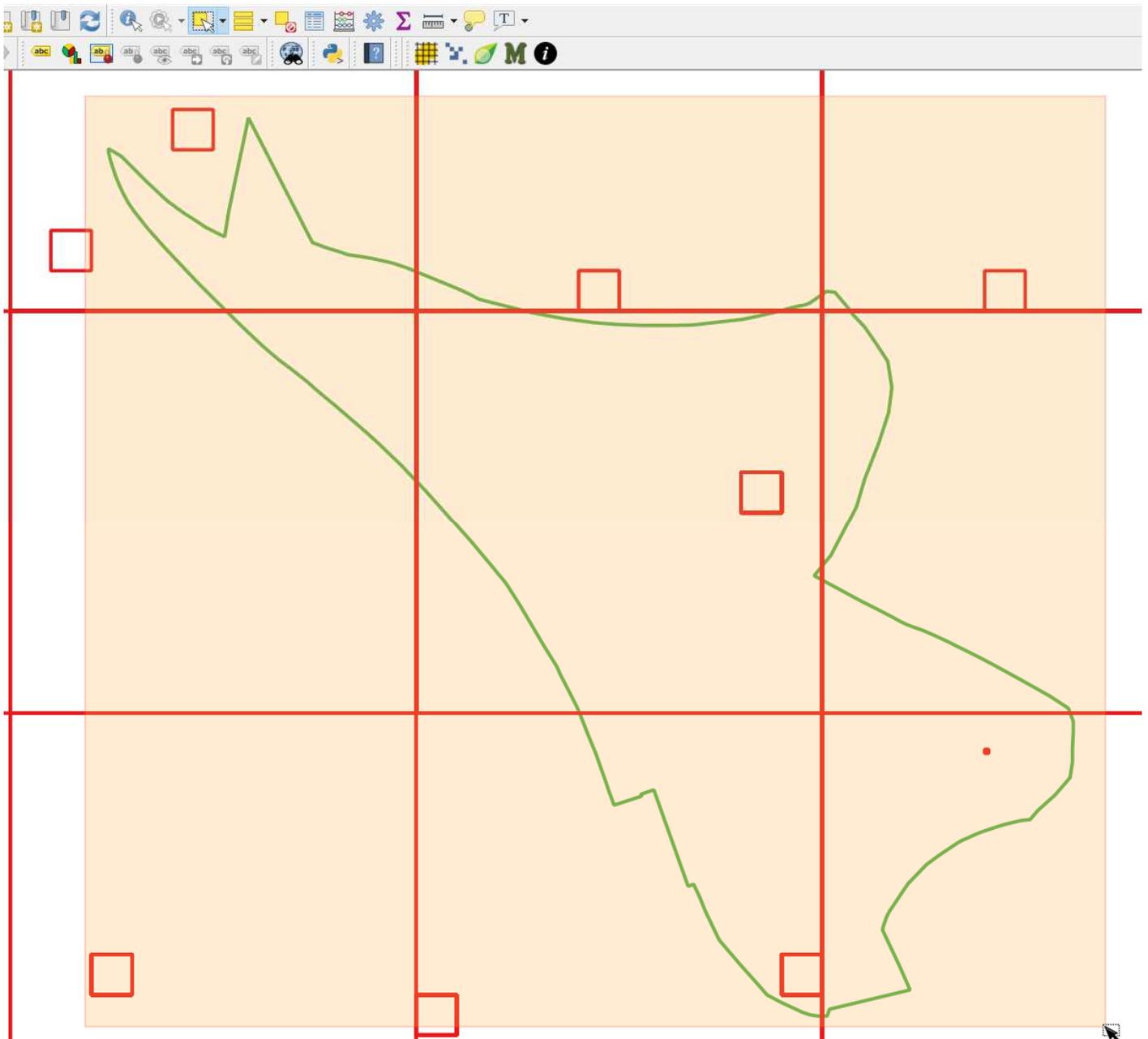
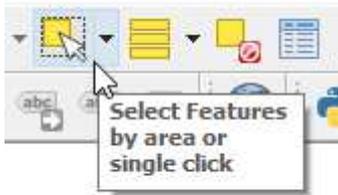
Layer will appear in map window. Progress bar will flash at the bottom until all records are drawn back. Do not move or pan the map window.

5. **Change the layer properties** so the squares show boundaries only – as in the example described in step 3. above

Ensure that the `_live_access` layer is at the top of the layer list and highlighted (selected)



6. Use 'Select features' tool to draw the smallest possible box over your site



The selection will look weird but should be fine if you've followed all the previous steps correctly. You can see how many records(features) have been selected using the status bar towards the bottom left of the QGIS window

5146 feature(s) selected on layer live: _live_access.

7. Click Layer -> Save as...

Choose your format and filename to export to ESRI Shapefile

Save Vector Layer as...

Format: ESRI Shapefile

File name: C:\Users\BRERC\Documents\awt_selection.shp

Layer name:

CRS: EPSG:27700 - OSGB 1936 / British National Grid

Encoding: UTF-8

Save only selected features

Add saved file to map

▶ Select fields to export and their export options

▼ Geometry

Geometry type: Automatic

Force multi-type

Include z-dimension

▶ Extent (current: layer)

▼ Layer Options

RESIZE: NO

SHPT:

▶ Custom Options

OK Cancel Help